

SMYRNA HIGH SCHOOL ATTENDANCE POLICY

Attendance Policy Highlights

ESchool Attendance is recorded for every class of the day.

Student daily attendance will be based on the following:

Absent 1 Period = full day present

Absent 2 periods = half day absent

Absent 3-4 periods = full day absent

The Attendance Review for semester and year-long class credit will be determined using the total days Absent for each individual class. Student credits will be awarded or denied for each class individually.

Students will be permitted to miss up to 10 days from a semester-long class, and up to 20 days from a year-long class and still be eligible to receive academic credit for the class.

Tardy to school is for students not in the building by 7:30 AM. Three unexcused tardies will be the same as one day Absent. This day of absence will count towards the total allowed absences for the year for that class. The tardies will be recorded in the main office before the student reports to class.

Tardy to class is for students 15 minutes or less late to any class of the day. The consequence is three unexcused tardies is the same as one day Absent. For each unexcused tardy starting with the 6th, the student will have an additional consequence of 1 day in SBIP. These absences are included in the student's total allowed absences for the year and may result in credit for the course being denied.

For questions or information concerning attendance, parents may contact Mrs. Stacy Watts or Mr. Leon Clarke by phone at 302-653-8581, or by e-mail at stacy.watts@smyrna.k12.de.us or leon.clarke@smyrna.k12.de.us. Parents may also choose to e-mail late and/or absent notes to Mrs. Watts.